

# AIRLINE PERSONNEL DEDUCTIONS

|             |  |
|-------------|--|
| <b>Name</b> |  |
|-------------|--|

|                 |  |
|-----------------|--|
| <b>Tax Year</b> |  |
|-----------------|--|

The purpose of this worksheet is to help you organize your tax-deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

| <b>Uniforms</b>            |  |
|----------------------------|--|
| Alterations/Repairs        |  |
| Dry cleaning/Laundry       |  |
| Belts/Gloves/Hats          |  |
| Pants                      |  |
| Shirts/Blouses             |  |
| Shoes/Boots                |  |
| Sweater/Vest               |  |
| Emblems/Insignia/Wings     |  |
| Ties/Scarf                 |  |
|                            |  |
| Other                      |  |
| <b>Total</b>               |  |
| <b>Professional</b>        |  |
| Software/Fees/Bidding      |  |
| Business Cards             |  |
| Books/Manuals              |  |
| Internet                   |  |
| FAA Medical Exam           |  |
| ID Replacement             |  |
| Licenses                   |  |
| Passport/VISA/Photo        |  |
| Professional Dues          |  |
| Training Expense           |  |
| Union Dues                 |  |
| Subscriptions/Publications |  |
|                            |  |
| Other                      |  |
| <b>Total</b>               |  |

| <b>Equipment</b>   |  |
|--------------------|--|
| Name tags          |  |
| Ear Protectors     |  |
| Jet Bridge Keys    |  |
| Flashlight, bulbs, |  |
| Maps               |  |
| Sunglasses         |  |
| Flight Bag         |  |
| Luggage            |  |
| Log Book           |  |
|                    |  |
| Other              |  |
| <b>Total</b>       |  |

| <b>Mileage</b>   |       |
|------------------|-------|
| FAA Physical     | miles |
| Company Physical | miles |
| Training         | miles |
|                  |       |
| Other            |       |
| <b>Total</b>     |       |

| <b>Telephone</b>     |  |
|----------------------|--|
| 2 <sup>nd</sup> Line |  |
| Cell Phone           |  |
| Fax Line             |  |
|                      |  |
| Other                |  |
| <b>Total</b>         |  |

| <b>Other Information</b> |  |
|--------------------------|--|
|                          |  |